



CITY OF ROUND ROCK, TEXAS
REQUEST FOR PROPOSAL
THIRD PARTY BENEFITS ADMINISTRATION AND PLAN DESIGN

RFP No. 13-023 Addendum No. 1 Date of Addendum: April 10, 2013

Please note the clarifications, revisions or additions to the solicitation referenced above.

1. An employee census is available upon request. Should the census be required to prepare a response it may be obtained by contacting:

Justine Griggs
Holmes Murphy and Associates, Inc.
12712 Park Central Drive, Suite 100
Dallas, Texas 75251
Email – jgriggs@holmesmurphy.com

2. PART I, #10.2.and #10.2.1 shall be omitted from this solicitation. Renewals may not be conducted on a long-term (evergreen) basis.

Approved by  _____

Joy Baggett, Purchaser

By the signatures affixed below this addendum is hereby incorporated into and made a part of the above referenced solicitation.

ACKNOWLEDGED

Vendor

Authorized Signature

Date

RETURN ONE COPY SIGNED COPY OF THIS ADDENDUM TO THE PURCHASING OFFICE WITH YOUR SEALED PROPOSAL. FAILURE TO DO SO MAY AUTOMATICALLY DISQUALIFY YOUR RESPONSE FROM CONSIDERATION FOR AWARD.